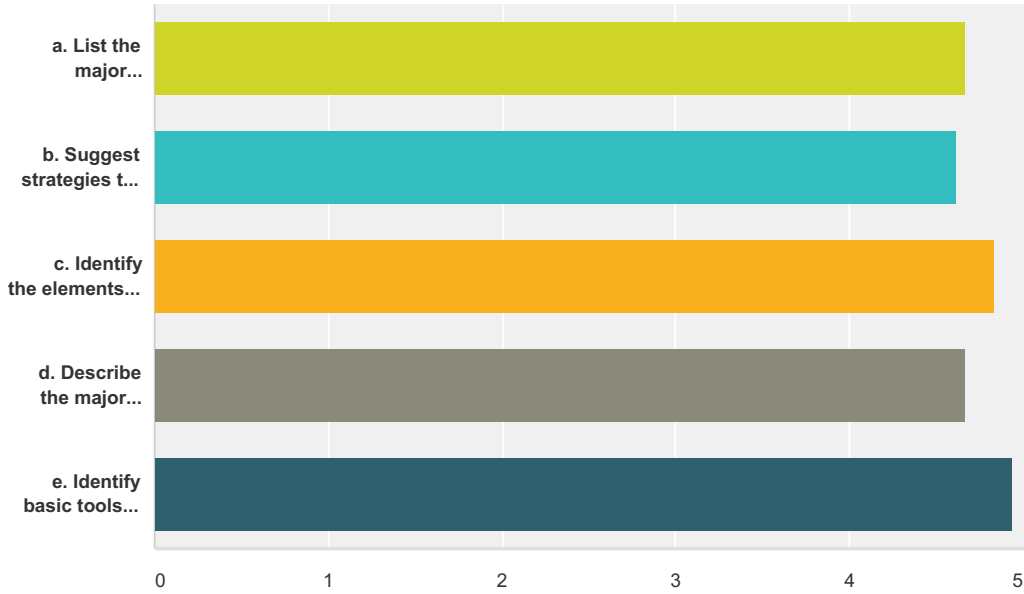## Q1 Assess the workshop from the standpoint of what you gained from the experience:How well did the workshop meet the following stated objectives?DAY 1
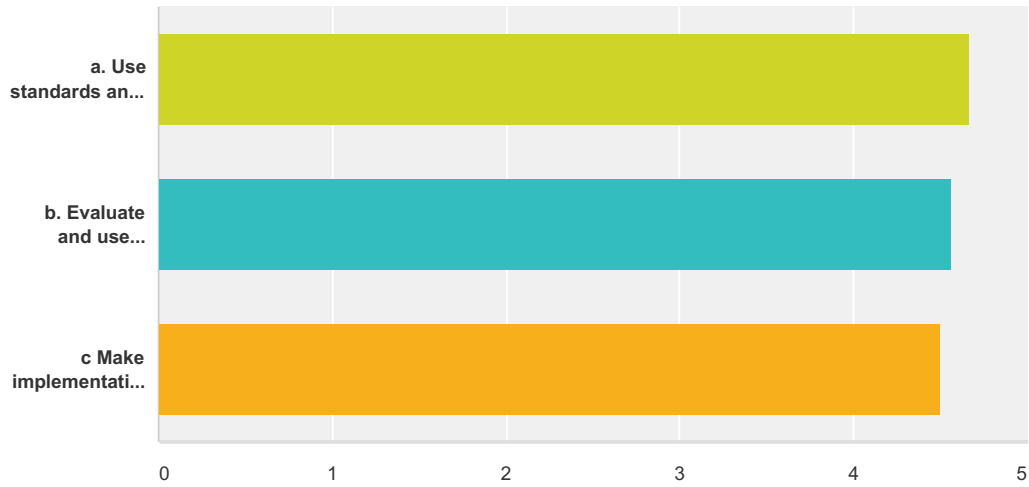
Answered: 18   Skipped: 0

	Poor	Fair	Average	Good	Excellent	Total	Weighted Average
a. List the major processing challenges posed by electronic records;	0.00% 0	0.00% 0	0.00% 0	33.33% 6	66.67% 12	18	4.67
b. Suggest strategies to mitigate them;	0.00% 0	0.00% 0	0.00% 0	38.89% 7	61.11% 11	18	4.61
c. Identify the elements of an integrated arrangement and descriptive program for electronic materials;	0.00% 0	0.00% 0	0.00% 0	16.67% 3	83.33% 15	18	4.83
d. Describe the major standards supporting descriptive systems for electronic materials;	0.00% 0	0.00% 0	0.00% 0	33.33% 6	66.67% 12	18	4.67
e. Identify basic tools that will help you to arrange and describe born-digital records.	0.00% 0	0.00% 0	0.00% 0	5.56% 1	94.44% 17	18	4.94

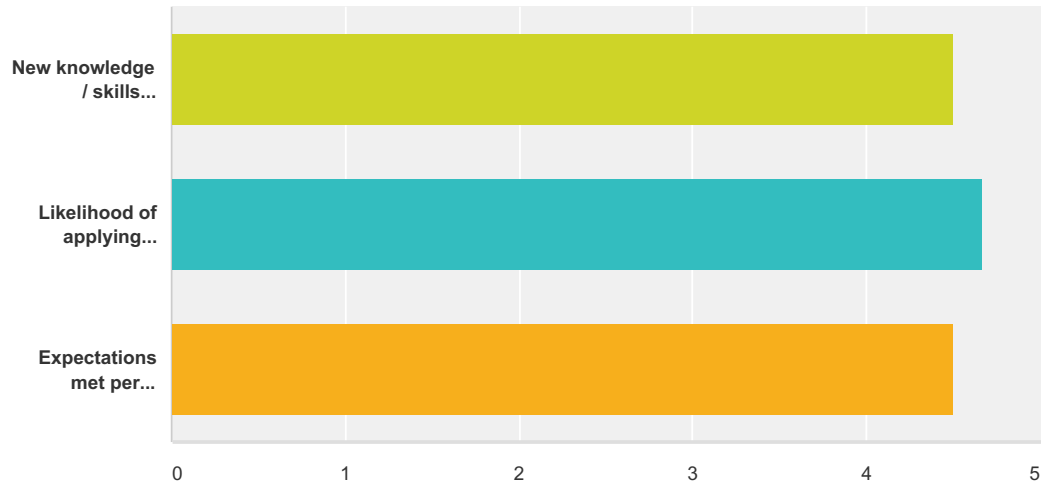## Q2 How well did the workshop meet the following stated objectives?DAY 2

Answered: 18   Skipped: 0

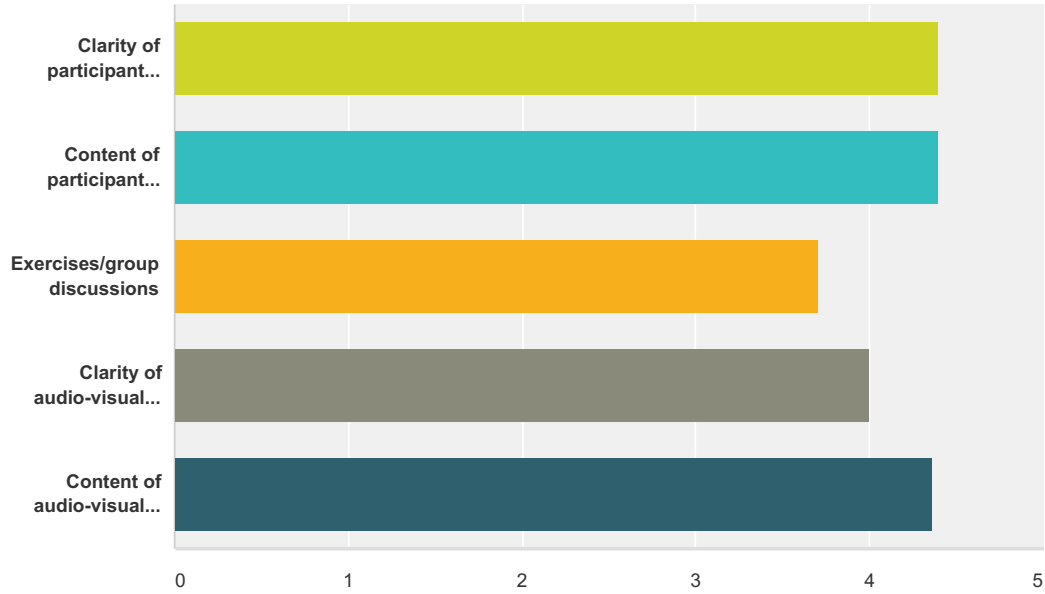|	Poor	Fair	Average	Good	Excellent	Total	Weighted Average
a. Use standards and tools that support an integrated processing workflow for digital materials;	0.00% 0	0.00% 0	0.00% 0	33.33% 6	66.67% 12	18	4.67
b. Evaluate and use software to process electronic records in a way that preserves their identity, significant characteristics, evidential value, and utility; and	0.00% 0	0.00% 0	11.11% 2	22.22% 4	66.67% 12	18	4.56
c Make implementation decisions in order to develop a processing workflow that is suitable for your repository.	0.00% 0	5.56% 1	0.00% 0	33.33% 6	61.11% 11	18	4.50

Q3 How would you rate the:

Answered: 18   Skipped: 0

	Poor	Fair	Average	Good	Excellent	Total	Weighted Average
New knowledge / skills acquired	0.00% 0	0.00% 0	0.00% 0	50.00% 9	50.00% 9	18	4.50
Likelihood of applying concepts to your work	0.00% 0	0.00% 0	5.56% 1	22.22% 4	72.22% 13	18	4.67
Expectations met per advertising	0.00% 0	0.00% 0	10.00% 1	30.00% 3	60.00% 6	10	4.50

Q4 Rate the methods and materials relative to their value in accomplishing the workshop:

Answered: 18   Skipped: 0

	Poor	Fair	Average	Good	Excellent	N/A	Total	Weighted Average
Clarity of participant handouts	0.00% 0	0.00% 0	5.56% 1	50.00% 9	44.44% 8	0.00% 0	18	4.39
Content of participant handouts	0.00% 0	0.00% 0	11.11% 2	38.89% 7	50.00% 9	0.00% 0	18	4.39
Exercises/group discussions	0.00% 0	0.00% 0	52.94% 9	23.53% 4	23.53% 4	0.00% 0	17	3.71
Clarity of audio-visual aids	0.00% 0	5.56% 1	11.11% 2	38.89% 7	22.22% 4	22.22% 4	18	4.00
Content of audio-visual aids	0.00% 0	0.00% 0	5.56% 1	38.89% 7	33.33% 6	22.22% 4	18	4.36

Q5 What aspect of the workshop methods/materials was most valuable to you? Why?

Answered: 18   Skipped: 0

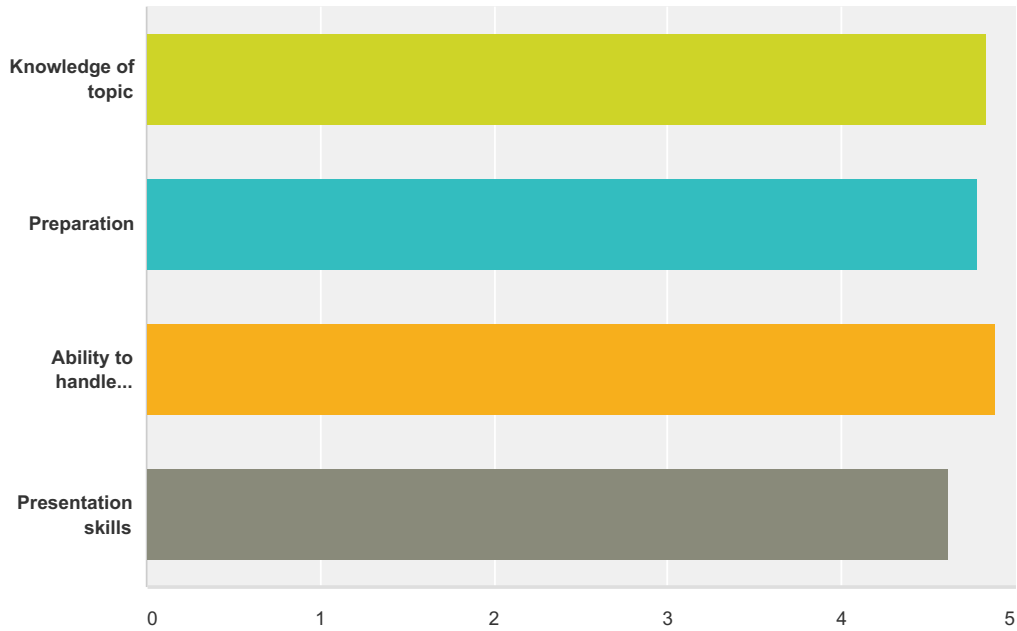| #	Responses	Date
1	Practical examples. I'd heard of a lot of the concepts discussed beforehand but it was actually seeing how the process works in coherence that was the most beneficial to me.	3/22/2016 2:39 PM
2	It was helpful to understand the challenges across the discipline and information provided was particularly helpful and interesting.	3/11/2016 3:58 PM
3	Everything this class was outstanding, and I really believe I will be able to take all I learned back to my workplace. I also will be able to use much of what we discussed to explained problems to my supervisors in a clean concise way. Also loved he discussion of tools workflows, but especially tools, (especially free tools)	3/11/2016 3:52 PM
4	Opportunity to ask questions of instructors and fellow participants was extremely helpful. Great to know where other archives are at and plans for moving forward.	3/11/2016 3:14 PM
5	The explanations from the instructors.	3/11/2016 2:51 PM
6	All of the aspects were valuable as I was able to pull some theory into practice with exercise.	3/11/2016 2:47 PM
7	All of it! Applying the theory by doing the practical steps.	3/11/2016 2:34 PM
8	It's a good place for me to absorb a lot of information. Right now we are not doing anything, so this gives me good ideas for how to work toward capturing and preserving born digitals records.	3/11/2016 2:21 PM
9	The Presentation of workflows	3/11/2016 2:00 PM
10	Learning about new tools and how to use them.	3/10/2016 10:25 PM
11	I thought it was valuable to complete the applications in a practice setting and the sample workflows were also useful.	3/9/2016 8:59 AM
12	Much of the information presented was not new to me, but I really needed the repetition. It's easy to get bogged down in details in trying to plan a workflow for handling digital archival materials, so I appreciated the emphasis on basic requirements of an AIP.	3/7/2016 8:32 PM
13	I really liked learning about all the tools that are out there for A&D	3/7/2016 3:34 PM
14	I learned what I need to do to identify the areas of concern in our holdings and what to consider in developing a workable plan for processing.	3/7/2016 12:06 PM
15	Day 1 provided a very clear framework for how to start today, from scratch, manually. From there you can build and improve as your situation allows. I found that to be extremely helpful.	3/7/2016 9:43 AM
16	I enjoyed going through the processes and workflows as a group. I think I found that more valuable than individual exercises, though I did find it helpful to get some hands-on experience as well.	3/7/2016 8:06 AM
17	Explanation of a model workflow for processing electronic records and introduction of various tools. Happy to have the appendices in the back of the course books with step-by-step instructions for using specific tools. Since there was a lot of information, the instructions will come in handy as I practice using these tools.	3/5/2016 3:36 PM
18	Doing hands on with programs	3/5/2016 11:38 AM

Q6 What aspect of the workshop methods/materials would you change? Why?

Answered: 18   Skipped: 0

#	Responses	Date
1	I realize many of the participants have never processed a collection previously, but I would have found it useful to have attempted to process some records before coming so that I could have spent the time with software and developing skills that addressed my particular roadblocks. I suppose that is a task I could have undertaken myself, however, and I'm not sure how that could be implemented.	3/22/2016 2:39 PM
2	The hands on work could be integrated throughout the day. Encourage more engagement and practical application.	3/11/2016 3:58 PM
3	It almost seems to much for two days. It was really helpful, but a lot of info.	3/11/2016 3:52 PM
4	N/A	3/11/2016 3:14 PM
5	Day1 (I would like to have more hands on practice) Day 2 (The second day was great! Thank you)	3/11/2016 2:51 PM
6	I would prefer to see step by step instructions first before attempting exercises.	3/11/2016 2:47 PM
7	It would be nice to work through some of the practical exercises together @ the same time as the instructor . Then it would be good to work on similar exercises ourselves.	3/11/2016 2:34 PM
8	Bigger room plus adequate outlets for computers, temperature regulated. Make sure links to downloads work.	3/11/2016 2:21 PM
9	Have the instructor walk through a complete workflow. I felt confused abt if I met all goals.	3/11/2016 2:00 PM
10	I would spend a little more time on the work flow process.	3/10/2016 10:25 PM
11	I thought there could have been more practice work and additional group discussions.	3/9/2016 8:59 AM
12	I would have appreciated seeing some other models for how institutions have adapted the OAIS model for creating and storing their AIPs. And I felt that several of the exercises were forced and not particularly helpful.	3/7/2016 8:32 PM
13	By the end of day two we had seen so many tools and programs we could use that it started to become confusing as to what did what. It would have been nice to have a refresher or summary at the end or at the back of the packet that listed what each program was, what it was able to do (part of the AIP it completed) and perhaps what programs it replaces. Like if you use data accessioner you don't need to use KDP, etc. Also while every repository is different, it would have been nice to have some sample real-life workflows to see beyond the one provided in the packet.	3/7/2016 3:34 PM
14	I was very happy with the workshop. I think Carol did an outstanding job. I believe she was able to reach each of us exactly where we each stood in our journey.	3/7/2016 12:06 PM
15	I found it difficult to follow the outline for Day 2 and understand where we were going. It felt like we were looping in and out of a logical sequence. Not the instructor, but the powerpoints and the agenda. I thought maybe it was because I was hot and full of noodles in the afternoon, but even reviewing the content afterwards I still found it hard to see the outline and the logic.	3/7/2016 9:43 AM
16	I can't think of anything I would change!	3/7/2016 8:06 AM
17	Can't think of anything!	3/5/2016 3:36 PM
18	The exercise that were not hands on. Walk through of assignments first.	3/5/2016 11:38 AM

Q7 How would you rate the individual instructor?

Answered: 18   Skipped: 0

	Poor	Fair	Average	Good	Outstanding	N/A	Total	Weighted Average
Knowledge of topic	0.00% 0	0.00% 0	0.00% 0	16.67% 3	83.33% 15	0.00% 0	18	4.83
Preparation	0.00% 0	0.00% 0	0.00% 0	22.22% 4	77.78% 14	0.00% 0	18	4.78
Ability to handle questions	0.00% 0	0.00% 0	0.00% 0	11.11% 2	88.89% 16	0.00% 0	18	4.89
Presentation skills	0.00% 0	0.00% 0	0.00% 0	38.89% 7	61.11% 11	0.00% 0	18	4.61

Q8 Additional Comments for Instructor:

Answered: 10   Skipped: 8

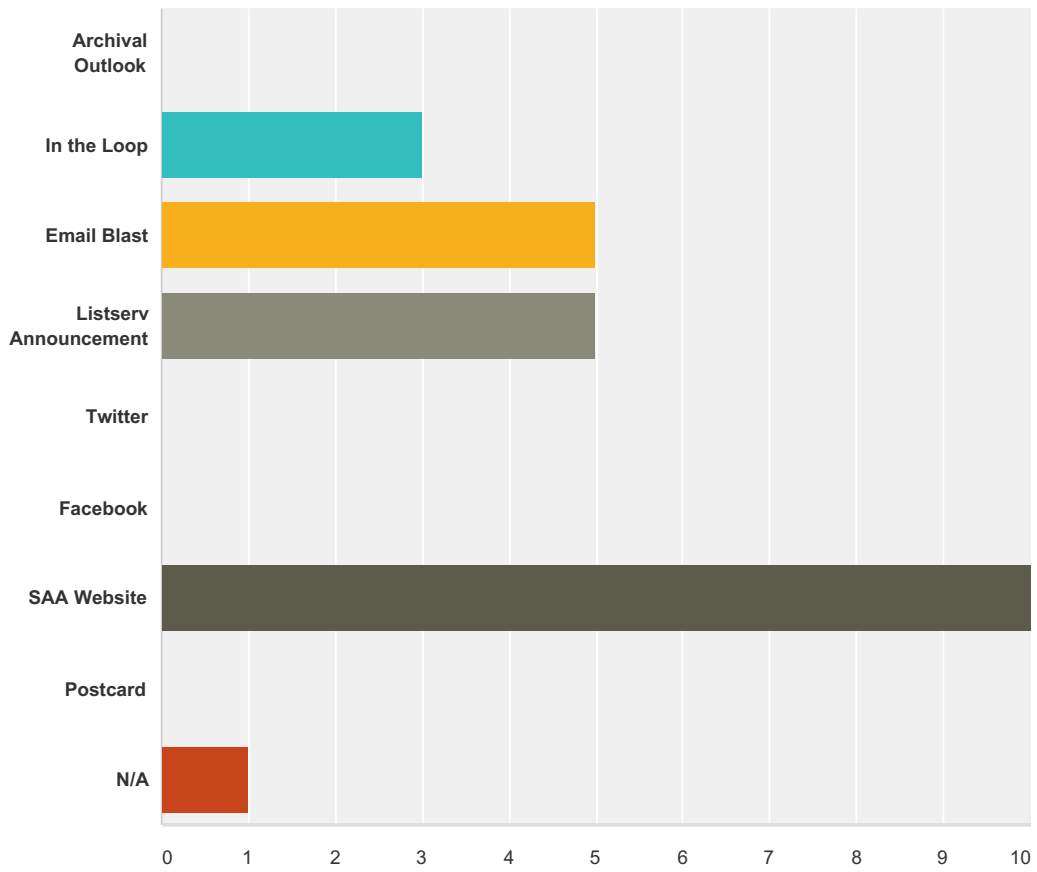| #	Responses	Date
1	Perhaps I missed the information, but I was late on the first day because all the material I had stated the building but not the room number. I wandered the halls for quite some time with no direction, and had to call SAA. However, I was the only late participant, so perhaps I missed something. Also, the room was much to small for all of us. I found it frustrating considering the number of participants was known well in advance and we could have moved to a larger space for the second day, but did not. Otherwise, the content and instructor were great.	3/22/2016 2:43 PM
2	The Instructor is extremely knowledgeable and presented the materials well. Effectively answered questions and was supportive. Integrating more "active learning" would be helpful. This was more of this the 2nd day.	3/11/2016 4:01 PM
3	Carol was fantastic, knowledgeable but approachable, pragmatic. She's a great resource. I'd love to take digital preservation workshops class with her. She made everything open enough that we could see how all these things could work at all our different institutions.	3/11/2016 3:54 PM
4	Very approachable, patient and laid back which made for a great learning environment, even with what can be a very devise/complicated topic.	3/11/2016 3:16 PM
5	She is perfect for this session.	3/11/2016 2:51 PM
6	I really enjoyed her presentations.	3/11/2016 2:47 PM
7	Carol kept it very interesting. She knows her stuff! I never felt foolish asking a question. Excellent job!	3/11/2016 2:35 PM
8	Carol was great!	3/7/2016 8:32 PM
9	Keep up the good work. This is an issue that touches us all and can be very overwhelming for most of us. I believe your instruction helped us each to identify where we are on that path and hopefully we've acquired a good set of skills and tools to help our organizations successfully tackle the beast.	3/7/2016 12:07 PM
10	Very engaging instructor with a very honest and realistic approach.	3/7/2016 9:44 AM

Q9 What other workshop topics do you need for your continuing education and where would you like to see them held? (List city and state please).

Answered: 18   Skipped: 0

#	Responses	Date
1	Phoenix, Arizona	3/22/2016 2:43 PM
2	N/A	3/11/2016 4:02 PM
3	N/A	3/11/2016 3:54 PM
4	N/A	3/11/2016 3:16 PM
5	N/A	3/11/2016 2:52 PM
6	N/A	3/11/2016 2:47 PM
7	N/A	3/11/2016 2:36 PM
8	N/A	3/11/2016 2:27 PM
9	n/a	3/11/2016 2:01 PM
10	All other workshops for DAS. I would like to see them held in Milwaukee or Madison, Wisconsin or Chicago, Illinois.	3/10/2016 10:27 PM
11	DAS certificate courses. Wisconsin or Illinois.	3/9/2016 9:00 AM
12	no ideas	3/7/2016 8:33 PM
13	I'm continuing along the DAS curriculum but would love to see more held in the center of the country (Omaha,NE; Kansas City, MO; Des Moines, IA; Topeka, KS)	3/7/2016 3:36 PM
14	I'm not really sure what at this point, but I do know that more in the Midwest would help immensely.	3/7/2016 12:09 PM
15	I need 2 Tacticals and 1 Strategic to complete my DAS certificate, plus I am interested in ongoing refreshers and opportunities to practice skills. My preference would be to travel within Southeastern Wisconsin - Milwaukee, WI up to Oshkosh, WI.	3/7/2016 9:48 AM
16	Preservation--analog, digital, AV, anything! This is a weak spot in the MLIS curriculum these days, and is probably better handled in a workshop format anyway. Milwaukee, Wisconsin Madison, Wisconsin Green Bay, Wisconsin Appleton, Wisconsin	3/7/2016 8:08 AM
17	I prefer the webinar format where feasible, but Milwaukee, WI or Madison, WI are good locations.	3/5/2016 3:37 PM
18	EAD 3.0 (Madison, Wisconsin)	3/5/2016 11:40 AM

Q10 How did find out about this workshop?
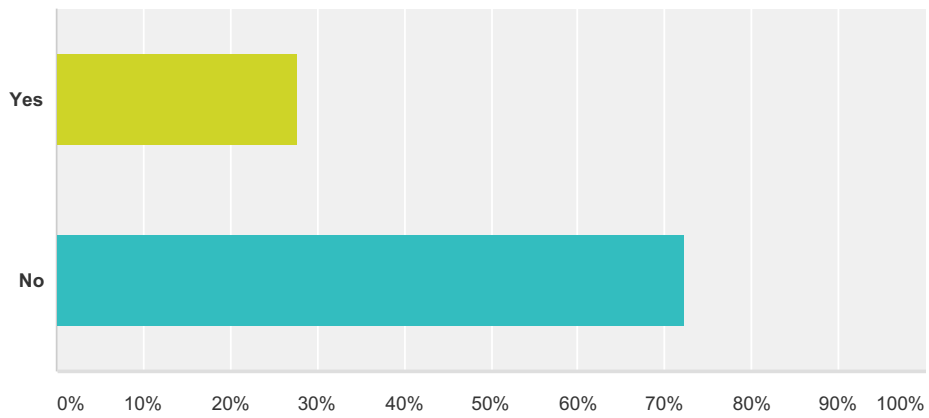## Please check all that apply:

Answered: 18   Skipped: 0

Answer Choices	Responses	
Archival Outlook	0.00%	0
In the Loop	16.67%	3
Email Blast	27.78%	5
Listserv Announcement	27.78%	5
Twitter	0.00%	0
Facebook	0.00%	0
SAA Website	55.56%	10
Postcard	0.00%	0
N/A	5.56%	1
Total Respondents: 18		

#	Other (please specify)	Date
1	UWM Archive Professor	3/10/2016 10:27 PM

Q11 May we use your evaluation and name for testimonials?

Answered: 18   Skipped: 0

Answer Choices	Responses	
Yes	**27.78%**	5
No	**72.22%**	13
Total		**18**

#	Name (optional)	Date
1	Lauren Gaines	3/7/2016 8:08 AM